



Registration form for international delegations at the Senate Department for Urban Development, Building and Housing, Berlin

General Notes

We offer delegation visits for city/state administrations, public institutions and diplomatic representations. To plan your visit, please provide the following information:

Planned visit

Desired visit date: _____

Arrival date (and if known, arrival time): _____

Departure date (and if known, departure time): _____

Details of the requesting organisation/institution

Official name (e.g. City of Paris, Embassy of the Republic of...):

Type of organisation (e.g.: city or state administration, diplomatic representation, ministry...):

Details of the delegation

Country: _____

City/Region: _____

Delegation management (name, role): _____

Type of delegation (politicians, experts, officials): _____

Number of persons (**please also send us a list of participants if possible**): _____

Negotiating language of the delegation: _____

Contact details of contact person

Name: _____

Telephone number: _____

Email address: _____

Purpose of visit

Main purpose/areas of interest:

Specific questions:

Please also send us a full schedule of your visit if possible.

Have other Senate administrations in the State of Berlin been contacted to arrange a meeting with your delegation? Yes No

If so, which: _____

Have you previously visited Berlin with another delegation, or are you already in contact with other offices of the Berlin Senate? (if yes, please provide further details):

Mutual benefit of the visit

How might the Berlin Senate Department for Urban Development and Housing benefit from your visit? Please indicate possible areas of cooperation:

Data protection information: For information about how we process your data, please visit <https://www.stadtentwicklung.berlin.de/datenschutzerklaerung>