



**INFORMATION SHEET**  
for the work stipends in the field of film and video  
within the visual arts (formerly female artists programme) in 2024  
(application year 2023)

**Deadline for applications for 2024: 21 September 2023 at 6:00 pm, (CET)**

**Online information event**

There will be an online information session for all applicants on 5 September 2023, 2 pm - 3:30 pm (in German language).

Please send an e-mail in advance to [antje.glawe@kultur.berlin.de](mailto:antje.glawe@kultur.berlin.de) between 25 August 2023 and 30 August 2023 so that the dial-in link can be sent to you.

In 2024 the Berlin Senate Department for Culture and Community will award - subject to the availability of funds - work stipends in the field of film and video to female filmmakers in Berlin for a period of 4 to 6 months.

**Target group**

Authorized to apply are women and transwomen who are active as professional filmmakers and have their first residence and the focus of their professional relations in Berlin.  
Students may not apply for funding.

**Purpose of funding**

The work stipends are intended for artistic development. Funding is provided to female filmmakers who wish to further their artistic training and realise specific film projects. The stipends are also intended to enable the artists to concentrate on their artistic work without economic or material constraints for the duration of the grant. Support is provided for projects of limited duration, e.g. for research and material development, script writing, preliminary work, shooting and final production of films.

**Conditions**

1. Funding is intended for female artists who have already completed their artistic training or who can prove that they have been working as a filmmaker for several years.
2. A completed film or completed screenplay is a prerequisite for an application.
3. Applicants must live and work in Berlin. The stipend holders are obliged to maintain their primary residence in Berlin during the application and the duration of the stipend.

The Senate Department for Culture and Community must be informed immediately of any change of residence.

4. Only one application per applicant (or group) is possible.
5. If several filmmakers are working together on one project, one application must be submitted as a group. Applications from groups are possible within the framework of a GbR. The GbR may already exist or the group may join together to form a GbR for the purpose of the application. More than 50% of the group members must be registered with their first residence in Berlin (i.e. in the case of a group of two persons both applicants, in the case of groups of three persons at least two applicants, etc.).

### **Exclusion**

Students are not eligible to apply, not even with the aim of obtaining a doctorate. Female artists who work as a professor at a university are also not eligible to apply as well as members of the jury and employees of the Senate Department for Culture and Community and their relatives.

Projects that aim to realise pure video installations are not eligible for funding (see the other calls for proposals in the [Visual Arts section](#)).

### **Allocation of funding**

An independent jury decides on the applications. The assessment is based on the artistic quality of the previous work and the submitted project as well as its feasibility during the period of funding. Special consideration will be given to innovative and experimental film projects. In the description of your project, please provide an explanation how you intend to reach the public, in which contexts the finished film will be shown and in what extent cooperation partners will be involved.

The award is subject to the availability of funds.

The names of the jury members will be announced in due course. We kindly ask you to refrain from contacting the jury members personally in the run-up to the procedure.

### **Funding volume**

The stipends are endowed with € 2,000 per month. The duration of the grant depends on the scope of the project. 4-month (8,000 €), 5-month (10,000 €) or 6-month (12,000 €) grants may be awarded, subject to budgetary availability (with approximately 200 applications).

The grants will be paid out monthly, probably starting in March 2024. So far, between 13 and 15 stipends have been awarded annually.

The jury decides on the number of projects to be funded and on the amount of funding to be allocated to each application and makes appropriate proposals. This may include cuts in proportion to the amount of funding requested.

All stipends of the state of Berlin (work, research and cultural exchange stipends) can be combined up to an amount of € 24,000 per year. Grants already approved for the year 2024 must be indicated in the application form.

### After the jury decision

All applicants will be informed about the result of the jury meeting by e-mail by the end of February 2024.

The names of the funded artists will be published.

### Application procedure / application documents

#### Notes:

- a) You can only apply with an **artistic film project**. You cannot apply for image or campaign films or films in the context of political education work or socio-cultural work.
- b) The long version of the description of the project (Annex 2) **must not exceed 15 pages including pictures and cover sheet**.
- c) Links to film and video works: A **maximum of three whole films** can be provided (the length of the film and the genre are irrelevant). In addition, it is possible to provide **film excerpts (clips) with a maximum length of 10 minutes**. A **maximum of five film excerpts** can be offered. Please do not link to trailers.  
Links to films only via streaming (e.g. Vimeo, youtube), not as downloads. Please use the form '[Links to film/video works](#)' (Vordruck Links zu Film/Videoarbeiten).  
Please ensure that the links are retrievable up to and including January 2024. If possible, the work samples should be selected in such a way that the relevance to the current project is clear.
- d) The project to be realised must - in distinction to video installations - be presentable in cinema context.
- e) It is not possible to submit new or additional work samples after the application deadline (e.g. new editing versions), to ask for the updating of information (e.g. linking, nominations, invitation to festivals) or to ask for the exchange of links to film and video works, as with the end of the application deadline an equal assessment of the applicants' documents must be ensured.

### Online application

Applications - as well as all attachments - must be submitted online.

The **online application** form and the option to upload the required attachments are accessible here:

<https://fms.verwalt-berlin.de/egokuef/egokuefservice/main>

Please choose the following funding programme:

Förderbereich (area of funding):                      Bildende Kunst

Förderprogramm (funding programme):      Künstlerinnenförderung Film/Video 2024

### **Instructions on how to fill in the application and on the attachments:**

- Please do not use any old saved links or links from external providers to access the online form, go only to the online form via the website of the Senate Department for Culture and Community!
- The **application form and the brief description of the project** (synopsis or scenario, maximum 1,900 characters including spaces) must be completed in **German**.
- The **detailed project description** (Annex 2) must also be submitted in **German**.
- All other attachments can be submitted in German or English.
- Please ensure that the **links** mentioned in the application form and in the attachment '[Links to film/video works](#)' (Vordruck Links zu Film/Videoarbeiten) **can be accessed up to and including January 2024**.
- No application materials in the form of DVDs, USB sticks or similar are necessary.
- At the end of the electronic application process, you will receive a PDF version of your completed application form ("form view") as proof, as well as an automatic confirmation of receipt to the e-mail address you specified in the application.

**Please note the limitations on the number of pages of the attachments. Applications with documents exceeding the respective maximum number of pages will lead to formal exclusion from the jury process. Pictures and cover sheets count!**

### **Attachments:**

The file names of the attachments are automatically adjusted by the application system during upload.

#### **1. Artistic CV of the applicant with filmography**

Please note the type of involvement in each case, e.g. director, assistant director, producer, etc. (max. 3 MB, docx-, pdf-file)

*File name: CV\_name of applicant*

#### **2. Project description - Maximum 15 pages including pictures and cover sheet, in German.**

a) What is special about your artistic work? Why is the application important to you at this point in time?

b) What project would you like to work on during the grant period? Brief description of content and aesthetic style.

c) In the description of your project, please also address how you intend to reach the public, in which contexts the finished film will be shown, and to what extent cooperation partners will be involved.

(max. 5 MB, docx-, pdf-file)

*File name: AV\_Name of Applicant*

### **3. (Optional) List of the most important project participants**

Please note the type of participation in each case.

(max. 3 MB, docx-, pdf-file)

*File name: BETEILIGTE\_Name of Applicant*

### **4. Links to film/video works**

A **maximum of three whole films** can be provided (the length of the film and the genre are irrelevant). In addition, it is possible to provide film excerpts (clips) with a maximum length of 10 minutes. A **maximum of five film excerpts** can be offered. Please do not link to trailers.

Links to films only via streaming (e.g. Vimeo, youtube), not as downloads. Please use the form '[Links to film/video works](#)' (**Vordruck Links zu Film/Videoarbeiten**).

Please ensure that the links are accessible up to and including January 2024. Please check the links and if necessary your passwords for correctness, an exchange after the application deadline is not possible!

(max. 3 MB, docx-, pdf-file)

*File name: Links\_Name of Applicant*

### **5. (Optional) Miscellaneous (e.g. letters of recommendation, cooperation commitments)**

(max. 5 MB, docx-, pdf-file)

*File name: Sonstiges\_Name Applicant*

### **6. Proof of first residence in Berlin:**

Proof must be provided by the applicant and, in the case of a group application, by the members of the group.

#### **a) For citizens with German citizenship:**

Copy of identity card (front and back) or registration confirmation from the residents' registration office (Meldebestätigung des Einwohnermeldeamtes)

#### **b) For citizens of EU states and non-EU states:**

Copy of identity card (front and back) or copy of passport **AND** confirmation of registration from the residents' registration office (Meldebestätigung des Einwohnermeldeamtes).

If only a passport is available, the registration confirmation must be submitted.

In the case of group applications, the confirmations must be combined in one file. Proof of first residence in Berlin must be provided by more than 50% of the members (i.e. in the case of a group of two persons by both applicants, in the case of groups of 3 persons by at least 2 applicants, etc.). (max. 2 MB, docx-, pdf-file)

*File name: MB\_name of applicant*

7. For citizens of non-EU states: Copy of the residence permit (Aufenthaltstitel) or certificate of right of residence

Proof must be provided by the applicant and the members of a participating group, if applicable. (max. 2 MB, docx-, pdf-file)

*File name: PASS\_name of applicant*

8. Only for group applications (but mandatory there):

GbR contract in the case of an existing GbR or GbR declaration with the signature of all group members if the group only formally joins together to form a GbR for the application.

The stipend is a personal grant. Therefore, only natural persons and GbRs consisting of natural persons are eligible to apply. Associations or similar are not eligible to apply.

The declaration must be signed by all applicants involved - just as the registration address must be verified by all group members. If there is already a GbR contract, please submit a copy of it. Please use the form "[Vordruck Erklärung zur GbR-Zugehörigkeit und Gruppenvollmacht](#)" from the website.

(max. 2 MB, pdf-file)

*File name: GbR\_name of applicant*

### Application Deadline

The application deadline is 21 September 2023 at 6:00 pm (CET)

Please note that the online application must be submitted by 6:00 pm.

After 6:00 pm, the application submission and transfers that have begun will be automatically cancelled.

We strongly recommend that you start the application process in good time and prepare all the necessary documents in advance.

Please also ensure that you use a stable network connection with sufficient speed and capacity for transferring large amounts of data.

You can find further instructions on submitting applications electronically in our FAQs:

<http://www.berlin.de/sen/kultur/foerderung/antragscenter/artikel.85073.php>

### Additional information

Only complete, formally and timely valid applications can be considered for the jury procedure. If incorrect documents are submitted, the cultural administration will not contact you! Missing documents will not be requested.

Exceeding the number of pages in the annexes can be grounds for formal exclusion, as can the absence of annexes (e.g. valid proof of residence in Berlin).

Please check your application carefully for completeness before sending it electronically. Subsequent submissions are permitted **until the end of the application period at the latest**, provided they are unavoidable and absolutely necessary (e.g. extension of residence titles issued by the relevant authorities only after submission of the application).

All information will be treated confidentially and will only be used for decision-making and funding purposes (privacy policy in the online form).

If the grant can be considered state aid, this funding is being awarded on the basis of Commission Regulation (EU) No. 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty on the Functioning of the European Union (General Block Exemption Regulation) (OJ L 187/1, 26/6/2014).

Companies that have not complied with a recovery injunction based on a previous Commission decision on the inadmissibility of an instance of state aid and its incompatibility with the internal market will not be granted individual aid.

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