



Division I A – Funding for Artists, Projects, and Independent Groups

INFORMATION SHEET
on the provision of basic funding for two years to project spaces and initiatives in the
visual arts
(Funding period: 2024–2025 subject to the approval of budgetary funds)

The closing date for applications will be on Sep 07, 2023, 6pm

Online Information Session
July 19, 2023, 3pm – 5:30pm

We ask you to send an email between July 10, 2023, and July 14, 2023, to
veit.riever@kultur.berlin.de, in order to send you the login-link.

The Senate Department for Culture and Community awards in the funding period 2024 – 2025 –
subject to the availability of funds - 800.000,00 € each year to support project spaces and
initiatives with no specific location in the field of visual arts.

Eligible persons/Target group

The funding program is intended to support project spaces, i.e., independent, artist-run spaces for
presentation and production, as well as initiatives with no specific location, in the field of visual arts.
Natural and legal persons (individuals, associations, artist groups, etc.) are eligible to apply.
The project spaces and initiatives have to be located and operated in Berlin, have distinct
programming with events that are open to the public, and be dedicated to presentation, production,
development, and research in the field of visual arts.

Funding purpose

The aim is to allow project spaces and initiatives to plan for the future and continue to develop, to
strengthen their organizational structure, and to safeguard their artistic and cultural purpose. They
are to provide opportunities for presentation and production in particular to independent Berlin
artists and curators and make an important contribution to Berlin’s cultural offerings. The funding can
also be used to support new artistic formats and novel forms of discourse.

Funding object

Funding will be provided for a period of two years.

The funding cover:

- structural costs (staff, material, and rent)
- costs for a maximum of one production per year (limited to max. 15% of the total sum applied for)
- any urgent additional purchases and skilled technical work in duly justified cases.

Only costs incurred in Berlin will be reimbursed. There is no entitlement to funding. The basic funding will be provided for individual projects to close any funding gaps. Any potential revenue needs to be included in the financing plan.

Prerequisites/Conditions

Funding is subject to the following criteria:

- The quality of the applicant's previous curatorial/artistic work
- A consistent and visible body of outstanding work or exhibition programs carried out over the last two years
- A convincing curatorial (and financial) plan for two years
- Creating an artistic setting that accommodates third-party projects, discourses, and activities (by artists, curators, theoreticians, and others)
- Berlin as the center of the applicant's professional activity

Funding will not be granted to:

- For-profit operated project spaces/initiatives,
- Project spaces/initiatives that are already receiving institutional funding,
- Project spaces/initiatives that receive (partial) structural funding from the Berlin Senate, Department for Culture and Community.

Allocation procedure

The basic funding will be allocated based on the recommendations of a jury.

The jury for the 2024-2025 allocation procedure will be:

Tomke Braun, Arlette-Louise Ndakoze, Maik Schierloh, Kate Brown, Andreas Koch, Antje Weitzel.

The criteria informing the jury's decision include the following:

- The artistic quality and expert evaluation of previous and upcoming concepts and programs,
- the relevance of the project space within Berlin's project space scene,
- the relevant professional qualifications of the project space operators,
- the potential for future development and momentum generated for Berlin's art and culture scene.

The decision on the allocation of funding will probably be made in late fall 2023. All applicants will be notified via e-mail of the jury's vote. The names of the funded project spaces/initiatives and the amount of funding allocated to them will be published.

If funding is allocated to groups, powers of attorney need to be submitted for all members of those groups.

Exclusion

Members of the jury and staff members of the Senate Department for Culture and Community, as well as their families, are not eligible to apply. Jury members who have a conflict of interest will have to abstain from casting a vote.

Application procedure

Applications, including all supporting documents, must be submitted online. It is not possible to send the application documents by post.

You can fill in the **electronic application form** and upload the required supporting documents online at:

<https://fms.verwalt-berlin.de/egokuef/egokuefservice/main>

Please include in the **online application form** under the heading “Projekt-Kurzbeschreibung” (1,900 characters maximum, including spaces and paragraphs) details on the profile of your project space/initiative.

Important informations on the attachments

- Please combine attachments no. 1. - 4. (see below) in a single PDF document, 15 DIN A4 pages max., 15 MB max..
- Attachments that exceed the permissible number of pages or the MB size limit will not be accepted. In such cases, the corresponding application will be rejected on formal grounds in the interest of equal treatment of all applicants.
- The online application form including “Projekt-Kurzbeschreibung” (precise and informative project description) in German is mandatory. The supporting documents can be filled out in English.

I. Supporting Document DOKU

(PDF file, 20 MB max., 15 DIN A4 pages max.)

1. Profile description of your project space/initiative

(non-binding suggestion: 1-3 DIN A4 pages)

What is unique about your project space/initiative?

What is the artistic/curatorial concept/idea/focus of your project space/initiative?

Mandatory details for project spaces: founding date, location, including address and floor area (square meters plus floor plan), information on current tenancy status (rent per square meter, any announced or imminent rent increases)

2. Presentation of activities in the last two years

(non-binding suggestion: 3-7 DIN A4 pages)

Detailed information, photos, videos, links, press clippings, documentation, etc. of your last years artistic/curatorial activities (two years min.).

3. Curatorial concept/planned focus of your work for 2022/2023

(non-binding suggestion: 3-7 DIN A4 pages)

Please specify your visions, ideas, outlook, describe your strategies to create/extend your professional network and way to capture new audience.

4. Information on the artistic directorship of the project space/initiative

(non-binding suggestion: 1-3 DIN A4 pages)

Short-CVs on the artistic directorship.

The applicant must be the authorized representative (e.g. board member of an e. V.).

Mandatory for initiatives: if you work as a group (= GbR), the majority has to have the main residence in Berlin. In case of funding, proof must be furnished.

II. Detailed financing plan

(500 KB max., xlsx or PDF)

- Make sure to use our financing plan template. Do not change the rows with yellow background (linked rows).
- Please consider our recommendations for fees and remunerations (see website).
- We encourage you to take in account costs for accessibility. Detailed informations beyond a wheelchair ramp, please see website).
- If you are planning to make any investments, please list this as a separate item in the financing plan and add an explanation at the end of the financing plan under the heading "Anmerkungen" (Comments) of why this investment is urgent.

Only material that meets the above requirements will be submitted to the jury.

Deadlines for submission

<p>The deadline for submissions is 07 September 2023, 6 p.m.</p>
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Please note: Online applications must be received by 6 p.m. and cannot be sent after this time. Any uploads in progress at that time will be terminated automatically.

We advise you to make sure you **start the application process in good time** and prepare all necessary supporting documents in advance.

Please also make sure you are using a **stable Internet connection with sufficient speed and bandwidth** to upload large amounts of data.

Further information on the online application process can be found in our FAQs (in German):

<http://www.berlin.de/sen/kultur/foerderung/antragscenter/artikel.85073.php>

Additional information

Applications will only be considered if they are complete.

All information given will be treated confidentially and used only for selection and funding purposes.

If the grant can be considered state aid, this funding is being awarded on the basis of Commission Regulation (EU) No. 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty on the Functioning of the European Union (General Block Exemption Regulation) (OJ L 187/1, 26/6/2014).

Companies that have not complied with a recovery injunction based on a previous Commission decision on the inadmissibility of an instance of state aid and its incompatibility with the internal market will not be granted individual aid.

Contact / More information:

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