

Dynamically adjustable data is enclosed in square brackets.

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[Letterhead BA XY]

[Process number and data relating to the child in question]

Notification of the requirement for language support pursuant to Section 55 of the School Act

Dear [Ms. Example],

Your child's language proficiency was assessed on [28.01.2026].

This language assessment has shown that your child needs language support.

Your child **must** attend a daycare center or similar facility for seven hours a day, five days a week. There, your child will receive language support. The legal basis for this is the School Act, Section 55, Paragraph 2, Sentence 3.

Here's what you need to do now:

Register your child at a daycare center by **[19.02.2026]** (deadline).

After the language proficiency test (called language proficiency assessment), you will receive a language support voucher by mail. Submit this voucher to a daycare center. They will then draw up a contract with you. (More information can be found in the *information sheet* and the *list of daycare centers in your area.*) enclosed.)

Does your child already attend a daycare center? If so, please send me proof as soon as possible, for example a photo of your daycare contract, to the email address above.

How can I appeal this decision ?

Legal Notice: [An objection to this decision may be lodged in writing or for the record with the district office [Mitte von Berlin, Karl-Marx-Allee 31 - 10178 Berlin] within one month of notification. The objection may also be lodged electronically by email with a qualified electronic signature (email with qe signature) to the email address indicated in the letterhead.]

Best regards

On behalf of

Mrs. / Mr. XY

(This letter was generated automatically; no signature is required.)

Enclosures: Information sheet, list of daycare centers in your area