

Residency for the purpose of studying

Issuance and extension of a residence permit for the purpose of studying

Prerequisites

- University place
You must be enrolled or have conditional approval for studying in order to be issued a residence permit.
- A personal interview is required
The interview should, if possible, take place by appointment.
- Main residence in Berlin

Documents required

- Valid passport
- 1 current biometric photo
35mm x 45mm, frontal shot with neutral facial expression and closed mouth, looking straight into the camera, light background

http://www.berlin.de/labo/_assets/kraftfahrzeugwesen/foto-mustertafel.pdf
- the form "Antrag auf Erteilung eines Aufenthaltstitels" (Application for Issuance of a Residence Permit)
Only required for first-time application
- Proof of secure livelihood
 - For the initial issue: e.g. escrow account at a German Bank with 8,640 euros / submission of a declaration of commitment by a third party on an official form / scholarship / notarized declaration from parents securing the livelihood for the duration of the studies with proof of the income of the parents in the last six months
 - For the extension: bank statements of the last six months
- Health insurance
Proof of a secure livelihood must also include sufficient health insurance. Those with statutory health insurance are sufficiently insured. Those with private health insurance must consider the type and extent of their health insurance. For more information, please read the leaflet "Information for students on adequate health insurance".
- Certificate of enrolment or conditional approval for studying
- Proof of main residence in Berlin
 - * Certificate of registration at the main residence *or*
 - * lease and written confirmation of occupancy from the landlord

Forms

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Information on adequate health insurance

<http://www.berlin.de/formularserver/formular.php?400721>

- the form ?Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit) - in German, English, French, Italian

<http://www.berlin.de/formularserver/formular.php?72301>

- the form ?Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit - in German, Greek, Turkish, Serbo-Croatian

<http://www.berlin.de/formularserver/formular.php?72304>

- the form ?Antrag auf Erteilung eines Aufenthaltstitels (Application for Issuance of a Residence Permit - in German, Spanish, Portuguese, Russian

<http://www.berlin.de/formularserver/formular.php?72307>

Fees

The following fees are assessed based on the actual technical effort when issuing the residence permit:

- 60.00 to 110.00 euros for the initial issuance of the residence permit
- 30.00 to 80.00 euros for each extension
- a maximum of 28.80 Euros for Turkish citizens.

Legal basis

- section 16 para. 1 Aufenthaltsgesetz - AufenthG

http://www.gesetze-im-internet.de/englisch_aufenthg/englisch_aufenthg.html

Average time to process request

To ensure timely renewal of your current visa or residence permit an appointment should be made 4-6 weeks before the expiry date.

The residence permit will generally be issued as an adhesive label in your passport. Electronic residence permits can at the moment only be issued in exceptional circumstances.

More information

- Certificate of registration at the main residence (Meldebestätigung)

<http://service.berlin.de/dienstleistung/120686/>

- Example: confirmation of occupancy from the landlord

<http://www.berlin.de/formularserver/formular.php?402544>