

School registration of children without knowledge of German

Contact

willkommensklassen@ba-pankow.berlin.de

phone.: +49 30 90295 5257

fax: +49 30 90295 5413

Documents for registration (if available)

Please send us the following documents **by email**:

- Registration certificate of the current residential address or a certificate from the landlord
- ID documents of children and parents
- birth certificate
- Certificates or school assessments (if available)
- Information on the grade level in the home country
- native language and information on knowledge and level of German, English and French
- Certificate of a school medical examination (if available)

If your child is already 16 years old, please email the Clarification Office for Vocational Schools (klaerungsstellebbs@senbjf.berlin.de).

Instructions for the school medical examination

A school medical examination is required to attend school. If the results are already available, they must also be submitted. Otherwise, please make an appointment with the child and youth health service in Pankow by sending an email to kjgd@ba-pankow.berlin.de.

Notice: This letter was translated by Google translator.

