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ABOUT THE EA BERLIN

The Point of Single Contact in the State of Berlin (Einheitlicher Ansprechpartner - EA Berlin) helps **entrepreneurs and aspiring entrepreneurs** when it comes to taking care of their official administrative tasks.

The advisors at the EA Berlin make sure that your documents are complete; they know how to get things done quickly and can assist in the coordination between all the authorities involved. This makes the process of obtaining a certificate, a permit or official decision **faster and easier**.

The EA Berlin covers the entire business lifecycle. It provides answers to the questions: „What formalities need to be completed in a certain business situation?“ and above all: „Can these formalities be handled online, and if so, how?“

THE ONLINE PORTAL

Gone are the times when you had to go to the local authorities, take a ticket and wait. Through the EA Berlin portal **you can easily take care of many matters relating to your company online** - from home, at the office or from wherever you are!

Here you can get all the information you need to file **complete and correct applications**, send these online to the correct addressees and check the progress of your application **any time online**.



You can find an overview of the online procedures here:
www.ea.berlin.de

ADVICE AND SUPPORT FOR:

- **your business**
registering, re-registering and deregistering
- **your trade**
registering, re-registering and deregistering
- **yourself as a freelancer**
registering and licensing
- **your cross-border services**
registering and licensing
- **your professional qualification**
recognition of

„I was able to complete my change of business online without any problems. That was great! I have the feeling that they are thinking along for the citizen.“

Dr. Siegfried Schmitt
Gesellschaft für Interim-Management und
Relocation mbH